SUMMARY OF CABINET/CABINET MEMBER DECISIONS

WEEK COMMENCING 9 October 2017

CALL IN FOR THESE DECISIONS ENDS 9.00 A.M. ON FRIDAY 20 OCTOBER 2017

13 October 2017

Public Business

○   Denotes items that have been referred to Audit and Procurement Committee.

\#   Denotes items that are to be referred to Council. Accordingly Call-in does not apply.

♦   Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.

*   Denotes other items that have been referred to, or considered by, the Scrutiny Co- ordination Committee or a specific Scrutiny Board.

■   Split recommendations. Please see note at foot of item for details of the recommendations that are not subject to call-in.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet Member for Children and Young People

Report 4   **Children's Social Care Comments, Compliments and Complaints Annual Report 2016/17**

Recommendations:

The Cabinet Member is recommended to:

1) Consider the Council's performance in relation to complaints and representations in children social care in 2016/17.

The above recommendation was approved, along with the following additional recommendation:

2) **Request that, following the increase in the number of compliments this year, investigations be made in to how the Council recognises the good work of staff and that this information be provided to the Cabinet Member.**

Cabinet Member for Strategic Finance and Resources – Thursday 12 October 2017

**Report 4   Willenhall Community Forum – Financial Support
                 Recommendations:**

Cabinet Member is asked to:

1)   Approve the provision of an initial £10,000 cash flow grant support
      to Willenhall Community Forum, payable from Cabinet Members
      Policy Contingency fund, to be made payable as soon as
      possible.

2)   Approve further cash flow grant support of up to a maximum of
      £20,000 from Cabinet member's policy contingency fund, subject
      to Willenhall Community Forum's submission of a robust and
      sustainable financial business plan and cash flow forecast, and
      confirmation of its operation within that plan to the satisfaction of
      the Director of Finance & Corporate Services. This further cash
      flow grant support to be made available for drawdown by WEET
      no later than 31 March 2018.

3)   Delegate authority to the Director of Finance & Corporate
      Services to make the additional £20,000 payment on or before 31
      March 2018, once satisfied that Willenhall Community Forum
      have demonstrated their ability to operate as set out in their
      financial business plan and cash flow forecast.

The above recommendations were approved

Report 5   Apprenticeship Levy – Progress Report

Recommendations:

The Cabinet Member Strategic Finance and Resources is
recommended to:

1)   Note the progress made in utilising the Apprenticeship Levy for
      the benefit of new recruits, existing staff members and the City
      Council.

2)   To endorse the proposed actions detailed in paragraph 3 of the
      report and continue to maximise the Council's Levy payments and
      to utilise the opportunities available.

The above recommendations were approved

Report 6   Workforce Strategy – Resource

Recommendations:

1)   The Cabinet Member for Strategic Finance and Resources is requested to approve use of corporate reserves of £750,000 across 3 years (as profiled in paragraph 5.1) to support the delivery of the Workforce Strategy Programme.

The above recommendation was approved

Report 7   Agency Workers and Interim Managers – Performance Management Report Q1 (1 April to 30 June 2017).

Recommendations:

The Cabinet Member for Strategic Finance and Resources is requested to:

1)   Note the agency / interim spend for Q1.

2)   Note the work done on providing in-house solutions s an alternative to agency and interim workers

The above recommendations were approved, together with the following additional Recommendation:

3)   That when future reports on this issue are submitted for consideration, appropriate officers be requested to attend to enable the Cabinet Member to receive full explanations in relation to spending in their particular service area

Report 8   Outstanding Issues Report

Recommendations:

1)   The Cabinet Member for Strategic Finance and Resources is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting

The above recommendation was approved

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. It falls within paragraph 18 of the Scrutiny rules (Part 3E of the Constitution) – ie. it relates to:-

    (i)   a matter which is to be determined by the Council.
    (ii)   a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
    (iii)   a decision made by an employee exercising delegated authority.
    (iv)   decisions of the Licensing and Regulatory Committee.
    (v)   decisions of the Planning Committee.
    (vi)   decisions of the Appeals and Appointments Panels.
    (vii)   decisions of the Audit and Procurement Committee.
    (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.

2. The call-in form is not completed correctly.

3. The call-in form is received after the specified time.

4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.

5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.